

Education Agent Representative

APPLICATION FORM



To be completed by education agents interested in recruiting students for Greenwich College.

COMPANY DETAILS

Company Name: Trading name:
ABN: Registration Date: DD / MM / YYYY
Street Address: Postal Address:
Phone: Fax:
Primary Email: Website:

COMPANY KEY CONTACTS

(PLEASE ATTACH A SEPERATE LIST IF REQUIRED)

MAIN CONTACT PERSON (list the main contact person for your organisation)

Title: Name: Position:
Phone: Mobile: Email:

KEY CONTACTS (list directors, managers, and other key contacts)

Title: Name: Position:
Phone: Mobile: Email:

AFFILIATED OFFICES

(PLEASE ATTACH A SEPERATE LIST IF REQUIRED)

Trading Name: Including Sub agents

Title: Name: Position:
Address: Phone:
Fax:
Email: Website:

Education Agent Representative

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BUSINESS BACKGROUND

Number of students recruited for Australia in 2018 & 2019

1 – 25 26 – 50 51 – 75 76 – 100 101 – 150 151+

Number of ELICOS weeks sold for Australia from 2018 to 2019

1 – 50 51 – 100 101 – 250 251 – 500 501 – 1000 1000+

STUDENTS (By state):

Number of students recruited to Australia (Past 12 months)

NSW

QLD VIC

WA Other

STUDENTS (By sector):

Number of students recruited to Australia (Past 12 months)

ELICOS VET Higher Education

Other Please Specify

STUDENTS (By country):

What nationalities do you mainly deal with?

Nationality 1 Number of

Nationality 2 Number of

Nationality 3 Number of

SERVICES PROVIDED (To Students):

Student Counselling	Visa application
Homestay	Pre-departure briefing
OSHC	Student Support Services
English Testing	migration advice
English Testing	Other – Please Specify

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MARKETING & RECRUITMENT

MARKETING – How do you plan to recruit students to Greenwich College? (Please attach a separate document if required)

RECRUITMENT – How many students do you believe you could successfully refer to Greenwich College in the next 12 months?

VET:

Certificate II in Workplace Skills (BSB20120)
Certificate IV in Business (BSB40120)
Diploma of Business - Digital Transformation (BSB50120)

Certificate IV in Leadership and Management (BSB40520)
Diploma of Leadership and Management (BSB50420)
Advanced Diploma of Leadership and Management (BSB60420)
Graduate Diploma of Management - Learning (BSB80120)

Certificate IV in Project Management Practice (BSB40920)
Diploma of Project Management (BSB50820)
Advanced Diploma of Program Management (BSB60720)

Certificate IV in Marketing and Communication (BSB40820)
Diploma of Marketing and Communication (BSB50620)

Certificate III in Commercial Cookery (SIT30821)
Certificate IV in Kitchen Management (SIT40521)

Certificate III in Hospitality (SIT30622)
Certificate IV in Hospitality (SIT40422)
Diploma In Hospitality Management (SIT50422)
Advanced Diploma of Hospitality Management (SIT60322)

ELICOS:

General English
Pronunciation in context
International English Language Testing System (IELTS) Preparation
IELTS Foundation
IELTS Advanced
Cambridge Exam Preparation
Cambridge Key English Test (KET)
Cambridge Preliminary English Test (PET)
Cambridge First Certificate in English (FCE)

Cambridge Certificate in Advanced English (CAE)
Cambridge C2 Proficiency
Cambridge FCE On- Demand
English for Specific Purposes
English for Vocational Studies
English for Academic Purposes (EAP)
English for Business
English + Creative Technology

CURRENT AGREEMENTS

(PLEASE LIST THE TOP 3 INSTITUTIONS [BY VOLUME] YOU CURRENTLY REPRESENT IN AUSTRALIA)

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INDUSTRY REFEREES

(PLEASE PROVIDE TWO REFERENCES)

Trading Name: _____ Position: _____
Name: _____ Title: _____
Email: _____ Phone: _____

Trading Name: _____ Position: _____
Name: _____ Title: _____
Email: _____ Phone: _____

DECLARATION

I certify that the details provided are true and accurate to the best of my knowledge and that I authorise Greenwich College to approach my referees to obtain any information as required.

Is there any known conflict of Interest? Yes No

(If Yes, please complete conflict of Interest form)

Signature of Applicant: _____ Date: DD / MM / YYYY

Title: _____ Name: _____ Position: _____

Please return completed representative Application Form to:
Individual Greenwich College sales manager or Sales@greenwichcollege.edu.au

OFFICE USE ONLY

Date Received: DD / MM / YYYY Sales Manager: _____

Recommendations:

References Checked Agreement Issued CMS Updated Conflict Of Interest Form Completed (if applicable)

Approval by General Manager Signature: _____ Date: _____

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GREENWICH COLLEGE CAMPUSES

SYDNEY	396 Pitt St, Level 2, 3, 4 & 5 Sydney NSW 2000	72 Mary St, Level 1 & 2 Surry Hills NSW 2010	187 Thomas St, Level 5 Haymarket NSW 2010
MELBOURNE	120 Spencer St, Level 8, 12, 13 & 14 Melbourne VIC 3000		
BRISBANE	119 Charlotte Street, Level 3 Brisbane QLD 4000		
GOLD COAST	6-8 Scarborough St, Southport Gold Coast QLD 4215		
PERTH	13 Beechboro Rd Sth, Bayswater Perth WA 6053		